



April 20, 2009

To members of the Georgia Highway Contractors Association:

At the March 2009 meeting of the State Transportation Board, Georgia DOT staff presented an update on our work toward getting a final list of Phase One highway American Recovery and Reinvestment Act of 2009 (ARRA) stimulus projects ready for approval by the Board. The Board did approve the proposed list of 135 Phase One projects, with a total cost estimate of \$512 million. We also provided some "next steps" to be undertaken, that included our expectations that these ARRA projects would be ready for scheduled lettings in April, May and June 2009. Toward that end, we also sought and obtained the Board's approval of approximately \$25 million of stimulus projects to be included in our regular April letting. Meanwhile, we've also received the Governor's certification of a percentage (\$207 million) of the 135 projects we submitted; additional project list certifications will be issued.

Our compliance with several federal administrative and certifying procedures to move ARRA projects toward construction impacted our readiness to include stimulus projects in our April letting. Our May, June and July lettings will include stimulus projects. Forty nine (49) stimulus projects estimated at a total of \$111 million were approved for the May letting at the April 16 Board meeting.

More importantly, however, is your preparedness for the additional reporting that will be required as ARRA projects are awarded. In addition to the normal requirements and certifications of federally-funded projects, the following additional special provisions in ARRA contracts are required:

- **FHWA 1589** - Contractor employment reports to be submitted to Georgia DOT on the 15th of each month for the life of the contract – Georgia DOT is authorized to withhold payments for non-compliance in this area
- **Section 150**- Traffic control/ARRA Economic Recovery signage
- **ARRA Section 902** – allows the US Comptroller General access to your records
- **ARRA Section 1515**- allows the Inspector General access to your records
- **Buy American Provision**

Please see the attached packet of information on these special provisions. These documents will accompany all ARRA contracts and will also be posted to our Web site at www.dot.ga.gov/gastimulus. In addition, we are developing a webinar on the above provisions and on Titles VI and VII of the Civil Rights Act/DBE goals that will soon be posted to the www.dot.ga.gov/gastimulus site.

Thank you for your continuing support.

Sincerely,

A handwritten signature in blue ink that reads "Gerald M. Ross".

Gerald M. Ross, P.E.
Commissioner

Attachments:

- Special Provision Section 150
- Special Notice to Contractors
- ARRA Section 902
- ARRA Section 1515

SPECIAL PROVISION

Date: April 2, 2009

DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA

Section 150—Traffic Control

Add the following to Section 150:

150.03.P Signs:

A. ARRA Economic Recovery Signs

The contractor shall provide and install two (2) ARRA -Type 1 or Type 2 (as appropriate) signs as directed by the Engineer. The signs shall be installed, prior to beginning the work, in accordance with Details of American Recovery & Reinvestment Act (ARRA) Sign Assembly included in the contract. Upon completion of the project, the signs shall be removed when directed by the Engineer. Payment is full compensation for furnishing, installing and removing the ARRA signs and the cost of this work shall be included in the overall bid price for ITEM NO. 150-1000 Traffic Control.

**PROJECT FUNDING SOURCE SIGN ASSEMBLY
AMERICAN RECOVERY AND REINVESTMENT ACT
SIGN LAYOUT DETAILS**



PROJECT FUNDING SOURCE
SIGN ASSEMBLY



NOTE: SIGN SHALL NOT BE INSTALLED WITHOUT PROJECT FUNDING SOURCE PLAQUE (SEE SHEET 3).

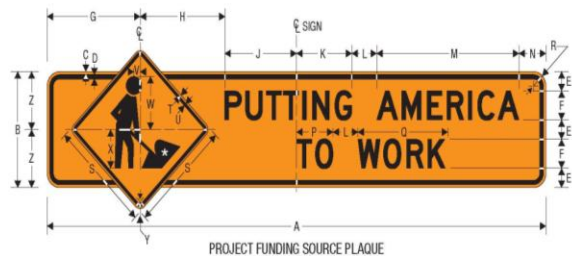
A	B	C	D	E	F	G	H	J	K	L	M	N	P
120	72	1.5	6	5 D	4.5	8 D*	3.75	6 D*(45 L C)	10	7	27.917	5	10.831
84	54	1	5	4 C	3.5	6 C*	3	4 D*(8 L Q)	7.25	5	19.047	4	7.362

Q	R	S	T	U	V	W	X	Y	Z	AA	BB	CC	DD
14.087	8.106	11.556	49.42	2.742	5.258	46.904	6.812	46.76	22.472	8	16.288	4	21
9.484	5.162	7.763	31.722	2.415	3.585	30.552	4.542	30.911	14.737	6	10.175	3	15

EE	FF	GG
8	3	3
6	2.25	2.25

* Increase character spacing 50%
 ** See Pictograph page 4
 *** See Pictograph page 5

COLORS: LEGEND, BORDER — WHITE (RETROREFLECTIVE)
 BACKGROUND — GREEN (RETROREFLECTIVE)



NOTE: PLAQUE SHALL NOT BE INSTALLED WITHOUT SIGN (SEE SHEET 2).

* See Standard Highway Signs Page 5-59 for symbol design.

A	B	C	D	E	F	G	H	J	K	L	M	N	P
120	24	0.625	0.875	4	6 D	22.349	20.370	17.281	13.28	6	34.22	6.5	8.765
84	18	0.375	0.625	3.5	4 D	16.607	15.686	9.707	10.667	4	22.813	5	5.843

Q	R	S	T	U	V	W	X	Y	Z
21.013	3	24	0.375	0.625	1.5	11	8	1.5	12
14.009	2.25	18	0.375	0.625	1	7	6	1.5	9

COLORS: LEGEND, BORDER — BLACK
 BACKGROUND — ORANGE (RETROREFLECTIVE)

3/13/2009

PROJECT FUNDING SOURCE SIGN ASSEMBLY AMERICAN RECOVERY AND REINVESTMENT ACT SIGN LAYOUT DETAILS



RECOVERY
Vector-Based, Vinyl-Ready Pictograph

COLORS: LEGEND, OUTLINE — WHITE (RETROREFLECTIVE)
 BORDER — BLUE (RETROREFLECTIVE)
 BACKGROUND (UPPER) — BLUE (RETROREFLECTIVE)
 BACKGROUND (LOWER RIGHT) — RED (RETROREFLECTIVE)
 BACKGROUND (LOWER LEFT) — GREEN (RETROREFLECTIVE)



USDOT TIGER
Vector-Based, Vinyl-Ready Pictograph

COLORS: OUTLINE — WHITE (RETROREFLECTIVE)
 USDOT LEGEND — BLACK
 TIGER DIAGONALS — BLACK,
 ORANGE (RETROREFLECTIVE)

**PROJECT FUNDING SOURCE SIGN ASSEMBLY
 AMERICAN RECOVERY AND REINVESTMENT ACT
 SIGN LAYOUT DETAILS**

Monthly Employment Report

Coding Instructions

- BOX 1. **First day of reporting period:** The first day of reporting period is the first day of the first payroll period of the month. If the beginning of the month splits the payroll period then the report will include dates from the prior month as necessary to complete the payroll period.
- BOX 2. **Report Month:** The month and year covered by the report, as *mmyy* e.g. "May 2009" would be coded as "0509."
- BOX 3. **Contracting agency:** The name of the contracting agency. Leave blank for State projects. For non-State projects, enter the name of the contracting agency (Federal agency, tribe, MPO, city, county etc).
- BOX 4. **Federal-aid project number:** The State assigned federal-aid project number, consistent with the format reported in FMIS.
- BOX 5. **State project number or identification number:** The State assigned project number or ID, consistent with the format reported in FMIS.
- BOX 6. **Project location:** State where project occurs. If the project performed for Federal Lands, provide the region name.
- BOX 7. **Contractor name and address:** The name and address of firm shall include the name, street address, city, state, and zip code for the contractor.
- BOX 8. **Contractor DUNS number:** The unique nine-digit number issued by Dun & Bradstreet. Followed by the optional 4 digit DUNS Plus number. Leave blank if contractor does not have one. Reported as "999999999.9999"

Monthly Employment Report

BOX 9. Employment data

Subcontractor name: The name of each subcontractor that was active on the project for the reporting month.

Employees: The number of employees on the contractor's workforce that month, and the number of employees for each of the active subcontractors that month. Do not include material suppliers. Total field at bottom will be automatically calculated. Reported as a whole number.

Hours: The total hours on the specified project for all employees on the contractor's workforce that month, and the total hours for all employees for each of the active subcontractors that month. Total field at bottom will be automatically calculated. Reported as a whole number.

Payroll: The total dollar amount of wages paid by the contractor that month for employees on the specified project, and the total dollar amount of wages paid by each of the active subcontractors that month. Total field at bottom will be automatically calculated. Rounded to the nearest whole dollar and reported as a whole number.

BOX 10. Prepared by:

Name: Indicate the person responsible for preparation of the form. By completing the form the person certifies that they are knowledgeable of the hours worked and employment status for all the employees. Contractors are responsible to maintain data to support the employment form and make it available to the State should they request supporting materials.

Date: The date that the contractor completed the employment form. Reported as "mmdyyy."

First Use Date: May 21, 2009

**Department of Transportation
State of Georgia
Special Provision**

Required Federal Aid American Recovery and Reinvestment Act Construction Contracts

(Applicable to all Federal Aid American Recovery and Reinvestment Act (ARRA) funded construction contracts and subcontracts)

Monthly Employment Reports shall be completed and submitted to the Engineer within ten calendar days after the end of each month. Failure to provide the required documentation will be grounds for withholding all payments on this contract.

Access to the monthly reporting information is available on the GADOT Construction Bidding Administration Web Site at wwwb.dot.state.ga.us/dot/construction/contractsadm/index.shtml.

ARRA Section 902

Provides the U. S. Comptroller General or authorized representative will be allowed:

“(1) To examine any records of the contractor or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or subcontract; and

(2) To interview any officer or employee of the contractor or any of its subcontractors, or of any State or local government agency administering the contract, regarding such transactions.”

ARRA Section 1515

Provides Authority for the Inspector General or authorized representative during the term of this contract plus an additional three (3) years thereafter:

“(1) To examine any records or interview any employee or officers working on this contract. The contractor is advised representatives of the inspector general have the authority to examine any record and interview any employee or officer of the contractor, its subcontractors or other firms working on this contract. Section 1515(b) further provides nothing in this section shall be interpreted to limit or restrict in any way any existing authority of an inspector general.

Office of Construction Bidding Administration