



February 22, 2012

TO: All FDCS Users

RE: FDCS Training

Training on the Field Data Collection System (FDCS) will be provided at the District Training Facilities. Target audiences for the FDCS training courses are:

- **FDCS User** – GDOT field testing technicians; consultant testing technicians, and asphalt plant QC technicians.
- **FDCS Admin.** – Super Users who can verify records submitted, set up FDCS login accounts, and help provide frontline user support. This includes District Branch Lab managers, TMOS, Asst. TMOS, and Technical Services Managers.
- **FDCS Browser** – People who want to see project test results, primarily GDOT Construction Division personnel, and contract auditors. District Training Specialists are encouraged to attend this course in case there is additional need in their District.

This training will benefit both the department and the producers to ensure the information is collected and uploaded correctly. Below are the dates and times for the training.


DISTRICT	DATE	USER	BROWSER*	ADMIN.
District 1 Gainesville	04-04-12	9:00-12:00/ 1:00- 4:00		
	04-05-12		1:00-4:00	9:00-12:00
District 2 Tennille	04-25-12	9:00-12:00/ 1:00- 4:00		
	04-26-12		1:00-4:00	9:00-12:00
District 3 Thomaston	03-14-12	9:00-12:00	1:00-4:00	
	03-15-12		1:00-4:00	9:00-12:00
District 4 Tifton	05-22-12	9:00-12:00	1:00-4:00	
	05-23-12		1:00-4:00	*9:00-12:00*
District 5 Jesup	03-21-12	9:00-12:00/ 1:00- 4:00		
	03-22-12		1:00-4:00	9:00-12:00
District 6 Cartersville	03-27-12	9:00-12:00	1:00-4:00	
	03-28-12		1:00-4:00	9:00-12:00
♦District 7 Chamblee	04-11-12		9:00 – 12:00	
	04-12-12		1:00 4:00	
OMR	04-18-12	9:00 – 12:00	1:00-4:00	
	04-19-112		1:00-4:00	9:00 -12:00

***Rescheduled
as User Class.
Admin. Class
Canceled**

***Material Certificate Training is scheduled for Browser Classes**

♦Class held at OMR Computer Lab in Forest Park



Seating is limited at each computer training center. Please register via elms. Click the ELMS ICON,  to enroll in a training activity, view your training history or development plan.

Sincerely,

Georgene M. Geary, P.E.
 State Materials and Research Engineer